

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF EDUCATION OF DOUGLAS COUNTY SCHOOL
DISTRICT 28-0015, a/k/a, DOUGLAS COUNTY WEST
COMMUNITY SCHOOL DISTRICT
Monday, July 16, 2018**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, July 16, 2018 at the DC West Middle/High School Library, 401 South Pine Street, Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Jeff Clauson: Present
Kelly Hinrichs: Present
Luke Janke: Present
Elizabeth Mayer: Present
Pat McCarville: Present
Sue McKie: Present

1. Call to Order

President Kelly Hinrichs called the regular meeting to order at 7:00 p.m. Dr. Hinrichs noted the Open Meetings Act was posted on the wall of the High School Library for public review.

2. Public Communications and Correspondence

No comments or correspondence.

3. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Luke Janke and a second by Sue McKie.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea,
Pat McCarville: Yea, Sue McKie: Yea
Yea: 6, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea,

Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

5.1. Approve Minutes

Next Regular Meeting Date: Monday, August 13, 2018, at 7:00 p.m. in the High School Library.

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. Old Business

6.1. DC West Elementary Update

Alex Henery and Chad Beeson, Owner's Representatives from Tetrad, shared details of the July 6th site visit to Adams Central Elementary in Hastings which is the same plan as DC West's new elementary. Henery and Beeson also reviewed the budget and construction progress of the new elementary with the Board.

6.2. Summer Projects 2018 Update

An update on the progress on the Summer 2018 Projects was presented.

7. New Business

7.1. Student Fees Hearing 2018-19

Annually the school board shall hold a public hearing on the proposed Student Fee Policy (5416). This is to meet the requirements of the Law 79-2, 134.

Included in the fees is an increase in the 2018-19 lunch prices as follows:

<u>LUNCH</u>	Elem/PreK \$2.50, MS/HS \$2.75, Adult/Visitor \$3.65
<u>BREAKFAST</u>	Elem/PreK \$1.50, MS/HS \$1.50, Adult/Visitor \$2.25
	MILK \$0.40

Motion to approve the Student Fee Policy (5416) for the 2018-19 school year passed with a motion by Luke Janke and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea,

Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

7.2. 2018-19 Student Handbook Approval

Student handbooks were recommended by the building administrators for approval for the 2018-19 school year.

Motion to approve student handbooks for the 2018-19 school year with update to mission statement Passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

7.3. Approve the addition of .85 FTE Special Education Paraprofessional

After reviewing current special education caseloads and staffing for the 2018-19 school year, the administration recommended adding .85 FTE in special education paraprofessional positions (.47 FTE in the high school and .38 in the elementary).

Motion to approve the addition of .85 FTE special education paraprofessional passed with a motion by Elizabeth Mayer and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

7.4. Budget Update FY19

Due to ESSA (Every Student Succeeds Act), there have been required changes from the Federal Government in how schools code budgets. In the past few months, thousands of codes have been updated in order to create our budget. DC West's financial system software company as well as ESU 3 have been assisting in this process. Superintendent Polonic provided information on the budget planning for the 2010 fiscal year that is currently in progress. In August, there will be a categorical budget available to the Board.

7.5. Approve Purchase of Lobby Flooring by Main Gym

Due to wear and tear on the lobby tile outside the main gym this summer from construction and the boiler relocation project, in addition to a needed update, the Board was asked to approve the purchase of new flooring for this area. Bids were received from Baldwin's Flooring (\$26,500) and Commercial Interior Solutions (\$37,736) for ultra-wear carpet as a replacement for the current tile flooring.

The administration recommended accepting the quote from Baldwin's Flooring in the amount of \$26,500 with the addition of a second proposal to carpet the ramp from the high school for an additional \$885 for a total bid of \$27,385. This expense will be covered within the summer 2018 in-house maintenance projects budget.

Motion to approve the purchase of lobby floor covering from Baldwin's Flooring in the amount of \$27,385 passed with a motion by Luke Janke and a second by Kelly Hinrichs.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

8. Adjournment

Motion to adjourn meeting at 7:37 pm passed with a motion by Jeff Clauson and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Elizabeth Mayer: Yea, Pat

McCarville: Yea, Sue McKie: Yea

Yea: 6, Nay: 0

Sabina Safford, Board Secretary

Dr. Melissa Poloncic, Superintendent